Flood Safety

EMPLOYERS: PRIOR TO A FLOOD
» Put an emergency plan in writing and disseminate to all employees
» Establish a communication plan appropriate for all disasters
  • Ensure employees know how and when to reach you through this system
» Update employee contact information regularly, especially at the beginning of any season when natural disasters are likely
» Keep an emergency supply kit in an accessible location

EMPLOYERS: AFTER A FLOOD
» Keep company’s leadership visible
» Inform employees of who’s responsible for certain aspects of the business’ recovery and how your leadership team can be reached
» Allow employees to tend to personal affairs after a disaster
» Organize community relief or charitable efforts and encourage employees to participate
» Arrange a meeting with employees to review your plan following a disaster

It’s important to follow these steps before, during and after a disaster strikes. Please pass on the following employee tips to keep everyone safe from floods and other catastrophes.

EMPLOYEES: FLOOD PREPARATION TIPS
» Listen to local radio and television for updates on flood warnings and watches
  • WATCH – flooding or flash flooding is possible in your area
  • WARNING – flooding or flash flooding is already occurring in your area
» Head for higher ground if warnings are issued
» Stay away from floodwaters
» Avoid flooded roads and drive only when necessary
» Stay out of buildings surrounded by water
» Avoid loose power lines
» Gather a survival kit that includes:
  • 3-day supply of food and water
  • Flashlight, extra batteries, multipurpose tool
  • First aid kit and emergency blanket
  • 7-day supply of medication
  • Sanitation and personal hygiene items
  • Family and emergency contact information
  • Camera for photos of damage

Floods are among the most frequent and costly natural disasters. At Assurance, our goal is to help you minimize risk and avoid potential injuries and losses that can occur from natural disasters. Below is a checklist your company should follow, along with tips for employees whether they’re in the office, offsite or at home during a flood.